

A meeting of the **OVERVIEW AND SCRUTINY PANEL (ECONOMY AND GROWTH)** will be held in **CIVIC SUITE 0.1A, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, CAMBS, PE29 3TN** on **THURSDAY, 3RD NOVEMBER 2016** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

**Contact  
(01480)**

## **APOLOGIES**

**1. MINUTES** (Pages 5 - 10)

To approve as a correct record the Minutes of the meeting held on 6th October 2016.

**A Green  
388008**

**2. MEMBERS' INTERESTS**

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any Agenda item.

**3. NOTICE OF KEY EXECUTIVE DECISIONS** (Pages 11 - 16)

A copy of the current Notice of Key Executive Decisions is attached. Members are invited to note the Plan and to comment as appropriate on any items contained therein.

**M Sage  
388007**

**4. IMET CENTRE**

Susanne Stent, Principal of Huntingdonshire Regional College, will be in attendance to give a presentation on the iMET Centre.

**S Bedlow  
387096**

**5. EDGE - SHARPER SKILLS FOR ENTERPRISE**

The Panel is to receive a presentation on EDGE – Sharper Skills for Enterprise.

**S Bedlow  
387096**

**6. DEVOLUTION**

The Panel is to receive a verbal update on Devolution from the Executive Leader of the Council.

**7. REPORT ON EXTERNAL ORGANISATIONS** (Pages 17 - 18)

A report on External Organisations is to be presented to the Panel.

**A Green  
388008**

**8. WORK PLAN STUDIES** (Pages 19 - 22)

To consider the work programmes of the Communities and Environment and Performance and Customers Overview and

**A Green  
388008**

Scrutiny Panels.

## 9. OVERVIEW AND SCRUTINY PROGRESS (Pages 23 - 26)

To consider a report on the Panel's activities.

A Green  
388008

Dated this 21st day of October 2016



Head of Paid Service

### Notes

#### 1. Disclosable Pecuniary Interests

- (1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*
- (2) *A Member has a disclosable pecuniary interest if it -*
  - (a) *relates to you, or*
  - (b) *is an interest of -*
    - (i) *your spouse or civil partner; or*
    - (ii) *a person with whom you are living as husband and wife; or*
    - (iii) *a person with whom you are living as if you were civil partners*

*and you are aware that the other person has the interest.*
- (3) *Disclosable pecuniary interests includes -*
  - (a) *any employment or profession carried out for profit or gain;*
  - (b) *any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);*
  - (c) *any current contracts with the Council;*
  - (d) *any beneficial interest in land/property within the Council's area;*
  - (e) *any licence for a month or longer to occupy land in the Council's area;*
  - (f) *any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or*
  - (g) *a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.*

#### Non-Statutory Disclosable Interests

- (4) *If a Member has a non-statutory disclosable interest then you are required to declare that interest, but may remain to discuss and vote providing you do not breach the overall Nolan principles.*
- (5) *A Member has a non-statutory disclosable interest where -*
  - (a) *a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or*

- (b) it relates to or is likely to affect a disclosable pecuniary interest, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association, or
- (c) it relates to or is likely to affect any body –

- (i) exercising functions of a public nature; or
- (ii) directed to charitable purposes; or
- (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a Member or in a position of control or management.

and that interest is not a disclosable pecuniary interest.

## **2. Filming, Photography and Recording at Council Meetings**

The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and available via the following link [filming, photography and recording at council meetings.pdf](#) or on request from the Democratic Services Team. The Council understands that some members of the public attending its meetings may not wish to be filmed. The Chairman of the meeting will facilitate this preference by ensuring that any such request not to be recorded is respected.

**Please contact Mr Adam Green, Democratic Services Officer (Scrutiny), Tel No. 01480 388008/e-mail [Adam.Green@huntingdonshire.gov.uk](mailto:Adam.Green@huntingdonshire.gov.uk) if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.**

**Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.**

**Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.**

Agenda and enclosures can be viewed on the District Council's website – [www.huntingdonshire.gov.uk](http://www.huntingdonshire.gov.uk) (under Councils and Democracy).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Elections & Democratic Services Manager and we will try to accommodate your needs.

### **Emergency Procedure**

*In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.*

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## HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the OVERVIEW AND SCRUTINY PANEL (ECONOMY AND GROWTH) held in Civic Suite 0.1A, Pathfinder House, St Mary's Street, Huntingdon, Cambs, PE29 3TN on Thursday, 6th October 2016.

- PRESENT: Councillor D B Dew – Chairman.
- Councillors R Fuller, I D Gardener, B Hyland, T D Sanderson, D R Underwood and K D Wainwright.
- APOLOGIES: Apologies for absence from the meeting were submitted on behalf of Councillors Mrs B E Boddington, L George, D J Mead and D Watt.
- IN ATTENDANCE: Councillors R Harrison, R B Howe and D M Tysoe.

### 26. MINUTES

The minutes for the meeting of the Panel held on 6th September 2016 were approved as a correct record and signed by the Chairman.

### 27. MEMBERS' INTERESTS

No declarations of interest were received.

### 28. NOTICE OF KEY EXECUTIVE DECISIONS

The Panel received and noted the current Notice of Key Executive Decisions (a copy of which is appended in the Minute Book) which has been prepared by the Executive Leader for the period 1st October 2016 to 31st January 2017.

### 29. INVEST HUNTINGDONSHIRE WEBSITE DEMONSTRATION

The Executive Councillor for Business, Enterprise and Skills and the Economic Development Officer demonstrated to Members the Invest Huntingdonshire Website at [www.investhuntingdonshire.co.uk](http://www.investhuntingdonshire.co.uk). The Panel was informed that the website went live in May 2016 and has on average 100 hits a week.

The aim of the website is to advertise Huntingdonshire as a great place to live, work and invest. The site also aims to attract new businesses into the District as well as assisting existing businesses to grow.

The website is designed as a point of reference and gives people a flavour of what support they can receive. The website sells the region to potential employers and employees with the option for companies to register and search for funding and business properties.

Following a question regarding the internet connection and speed in Yaxley and Farcet and could anything be done, Members were informed that the internet service providers are responsible for the internet connection and speed however the local ward Member, District Council and County Council could collectively apply pressure for improvements.

In response to a question is there anything on the website that projects the improvements of the A14 to encourage business to locate here the Panel were informed that the website can be altered to accommodate future improvements.

Members were informed that the website is live and as information comes in the website will be updated.

Following a question regarding how to measure the successes of the website Members were informed that there will be Key Performance Indicators that will be presented within update reports and that website usage is one indicator.

### **30. REVIEW OF FEES AND CHARGES - CAR PARKS**

With the aid of a report by the Head of Operations (a copy of which is appended in the Minute Book) the Review of Fees and Charges – Car Parks was presented to the Panel. By way of introduction the Executive Councillor for Operational Resources informed Members that as the level of government funding had been reducing year on year the Council has to review all income streams. The process identified a requirement to increase off street parking charges by £250k.

Members were reminded that the last time Parking Charges were reviewed was in 2013. Car Park Fees in Huntingdonshire are very competitive when compared with neighbouring authorities of Peterborough, Cambridge and Bedford. As part of the review the car parks are defined in the following categories: retail, commuter and recreational.

The Panel noted that officers and the Executive Councillor considered 12 options and the preferred option was number 12 which increased fees and charges by 20p in short stays and 30p in long stays. Included in the option was the introduction to of free parking after 3pm on Saturdays all year round.

In addition the Council will increase the cost of season tickets to £400 per year however Members were informed that the Council's season tickets remain competitive when compared to season tickets sold for the railway station car park and the car park opposite the railway station.

The installation of new car parking machines have been proposed at a cost of £51,700. The machines would allow users to input vehicle registration numbers to claim the free first hours parking in Riverside St Neots and Riverside Huntingdon.

The Panel were reminded that the report before Members represents the starting point of the process before fee changes goes out for

consultation with the public.

In response to the question of how is the consultation going to be measured Members were informed that the consultation will be measured in terms of the number of responses received.

Members commented that it is not fair to compare car park fees in Huntingdonshire with those in Peterborough and Cambridge as the fees in the cities are more expensive because there is more to do. It was noted that people who go to Peterborough and Cambridge will continue to go regardless of the car park fees in the District. Members thought more benefit would be gained by comparing fees with similar local authorities.

Concerns were raised that by increasing car parking fees people won't want to go into the market towns but would rather go to the retail parks or supermarkets where parking is free or pay a little extra and go into Peterborough or Cambridge where there is a larger selection of retail outlets.

When a question was raised in regards to the number of cars that could be displaced as a result of the increase in car park fees, the Panel was informed that the report is on car park fees and it is not a general parking report.

Following a question as to when all the options would be viewed by the Panel, Members were told that the options have not been brought to the Panel as the document outlining them was a technical document.

Concern was raised that there was no mention of blue badge holders within the report even if it was just to mention that they would continue to receive free parking. In response the Panel was informed that a line regarding blue badge holders would be useful. In addition Members were informed that in areas where blue badge holders are charged for car parking the holders tend to park on yellow lines.

In response to a comment about continuously increasing car park fees, Members were informed that the fees had not been reviewed since 2013 and have therefore not increased since then.

A Member asked what data is collected and has there been any modelling done in respect to a decrease of vehicles on the car park. In response, Members were informed that the data collected is information gathered from ticket sales and that the modelling completed is based on current usage. The Panel believed that the Cabinet should know the risks of increasing car park fees which include a potential reduction of car park users and subsequent reduction of revenue.

In response to a question of how much revenue does the car parks receive and what is the cost of providing them, the Panel were informed that the car parks receive £2.5m a year however an answer was not provided for the cost of providing them.

Following the question of does the Council know which car parks the

season ticket holders use and what evidence is there that season ticket holders travel to London on the train, Members were informed that the Council knows what town season ticket holders use and that the evidence for season ticket holders traveling to London is anecdotal evidence as no formal evidence has been gathered.

In response to a question regarding Hinchingsbrooke Country Park Car Park Members were informed that the car park is outside the scope of the report however there will still be charges applied because there has been an issue in the past with hospital patients parking their vehicles at the site all day and preventing park users from using the car park.

A Member asked does the Council know how many spare spaces there are in the car parks at certain times of day to which the response was not currently however the new machines would provide higher quality data. In addition there is an Annual Parking Report which has greater detail on the car parks and will be circulated to the Panel.

A comment was made in relation to the options which is if the options are going to be presented at Cabinet then they should be presented to overview and scrutiny first. In addition a concern was raised that the decision has already been made and that the report was only for information. The Executive Councillor for Operational Resources assured Members that there will be a consultation.

Another Member, who had previously worked with other local authorities on parking reviews, stated that this is the only time that they have seen car parking fees treated as a stand alone item and not as part of a parking strategy. In addition the Member informed the Panel that there is no evidence that fees increases or reduces footfall however they do determine how long people stay in the towns. Concluding they believe that the report lacks vision and should have looked at all options.

The Panel agreed that they were disappointed with the report and that they would prefer to scrutinise the whole process including all the options. The Panel,

**RESOLVED**

to recommend to Cabinet that the Panel convenes a task and finish group to review car park fees as part of an overall parking strategy and that the consultation is put on hold until the group has completed its work.

*(At 8.21pm, during the consideration of the item, Councillor R Harrison left the meeting and did not return.)*

## **31. OVERVIEW AND SCRUTINY WORK PROGRAMME**

With the aid of a report by the Democratic Services Officer (Scrutiny) (a copy of which is appended in the Minute Book) the Panel reviewed the progress of its activities since the last meeting. The Panel agreed to add the work stream of car park fees on to the Panel's work programme.



Members did not support the creation of a Task and Finish Group for background work on the Local Plan To 2036 however they did support the Chairman becoming the Panel's expert on the issue.

The Panel supported the inclusion of the topic of devolution on to the Panel's work programme and have requested that the relevant Executive Councillor attends a future Panel meeting to explain what devolution means for the District and answer Members' questions.

The Community Resilience Plan including relationships with Parish and Town Councils and the County Council was raised as an issue that the Panel would like to review and have extended an invitation to the Executive Councillor for Community Resilience to attend a future Panel meeting and explain what work has been completed thus far.

Members supported the inclusion of the Housing Strategy onto the work programme. The Panel agreed that the Housing Working Group (formally known as the Affordable Housing Working Group and the Registered Social Providers Working Group) be resurrected to review housing policy as and when required. The Panel would also like to invite the Executive Councillor for Planning Policy, Housing and Infrastructure to a future Panel meeting to discuss the future of the Housing Strategy.

The Panel agreed that the Town Centres/High Street Viability topic is to be included onto the work programme and would like to invite the relevant Executive Councillors to future meetings of the Panel to discuss the latest developments. Members would also like to extend an invitation to Town Council who have adopted Marketing Strategies.

*(At 8.49pm, during the consideration of the item, Councillors R B Howe and D M Tysoe left the meeting and did not return.)*

Chairman

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**NOTICE OF EXECUTIVE KEY DECISIONS INCLUDING THOSE TO BE CONSIDERED IN PRIVATE**

**Prepared by** Councillor R B Howe  
**Date of Publication:** 19 October 2016  
**For Period:** 1 November 2016 to 28 February 2017

Membership of the Cabinet is as follows:-

Councillor R B Howe	Executive Leader of the Council	The Old Barn High Street Upwood Huntingdon PE26 2QE  Tel: 01487 814393 E-mail: <a href="mailto:Robin.Howe@huntingdonshire.gov.uk">Robin.Howe@huntingdonshire.gov.uk</a>
→ Councillor D Brown	Executive Councillor for Strategic Partnerships and Shared Services	25 Ermine Street Huntingdon PE29 3EX  Tel: 07970 462048 E-mail: <a href="mailto:Daryl.Brown@huntingdonshire.gov.uk">Daryl.Brown@huntingdonshire.gov.uk</a>
Councillor G J Bull	Executive Councillor for Planning Policy, Housing and Infrastructure	2 Lancaster Close Old Hurst Huntingdon PE28 3BB  Tel: 07780 511928 E-mail:- <a href="mailto:Graham.Bull@huntingdonshire.gov.uk">Graham.Bull@huntingdonshire.gov.uk</a>
Councillor R C Carter	Executive Councillor for Environment, Street Scene and Operations	5 The Paddock Bluntisham Huntingdon PE28 3NR  Tel: 07986 325637 E-mail:- <a href="mailto:Robin.Carter@huntingdonshire.gov.uk">Robin.Carter@huntingdonshire.gov.uk</a>
Councillor S Cawley	Executive Councillor for Organisation and Customer Services	6 Levers Water Huntingdon PE29 6TH  Tel: 01480 435188 E-mail: <a href="mailto:Stephen.Cawley@huntingdonshire.gov.uk">Stephen.Cawley@huntingdonshire.gov.uk</a>

Councillor S Criswell	Executive Councillor for Community Resilience	23 The Bank Somersham Huntingdon PE28 3DJ Tel: 01487 740745	E-mail: <a href="mailto:Steve.Criswell@huntingdonshire.gov.uk">Steve.Criswell@huntingdonshire.gov.uk</a>
Councillor J A Gray	Executive Councillor for Strategic Resources	Vine Cottage 2 Station Road Catworth PE28 OPE  Tel: 01832 710799	E-mail: <a href="mailto:Jonathan.Gray@huntingdonshire.gov.uk">Jonathan.Gray@huntingdonshire.gov.uk</a>
Councillor R Harrison	Executive Councillor for Business, Enterprise and Skills	55 Bushmead Road Eaton Socon St Neots PE19 8GC  Tel: 01480 406664	E-mail: <a href="mailto:Roger.Harrison@huntingdonshire.gov.uk">Roger.Harrison@huntingdonshire.gov.uk</a>
Councillor J M Palmer	Executive Councillor for Leisure and Health	149 Great Whyte Ramsey Huntingdon Cambridgeshire PE26 1HP  Tel: 01487 814063	E-mail: <a href="mailto:John.Palmer@huntingdonshire.gov.uk">John.Palmer@huntingdonshire.gov.uk</a>
Councillor D M Tysoe	Executive Councillor for Operational Resources	Grove Cottage Maltings Lane Ellington Huntingdon PE28 OAA  Tel: 01480 388310	E-mail: <a href="mailto:Darren.Tysoe@huntingdonshire.gov.uk">Darren.Tysoe@huntingdonshire.gov.uk</a>

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Notice is hereby given of:

- Key decisions that will be taken by the Cabinet (or other decision maker)
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part).

A notice/agenda together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restrictions on their disclosure, copies may be requested by contacting the Democratic Services Team on 01480 388169 or E-mail [Democratic.Services@huntingdonshire.gov.uk](mailto:Democratic.Services@huntingdonshire.gov.uk).

Agendas may be accessed electronically at [www.huntingdonshire.gov.uk](http://www.huntingdonshire.gov.uk).

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See the relevant paragraphs below.

Any person who wishes to make representations to the decision maker about a decision which is to be made or wishes to object to an item being considered in private may do so by emailing [Democratic.Services@huntingdonshire.gov.uk](mailto:Democratic.Services@huntingdonshire.gov.uk) or by contacting the Democratic Services Team. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the District Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) (Reason for the report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
  - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
  - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Huntingdonshire District Council  
 Pathfinder House  
 St Mary's Street  
 Huntingdon PE29 3TN.

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- Notes:- (i) Additions changes from the previous Forward Plan are annotated \*\*\*  
 (ii) Part II confidential items which will be considered in private are annotated ## and shown in italic.

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private.	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Cambridgeshire and Peterborough Devolution Proposal ***	Cabinet	17 Nov 2016		Joanne Lancaster, Managing Director Tel No. 01480 388301 or email: Jo.lancaster@huntingdonshire.gov.uk		D Brown	Economy and Growth

Subject/Matter for Decision	Decision/recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Street Cleansing Service Specification - Implementation Update ***	Cabinet	17 Nov 2016		Neil Sloper, Head of Operations Tel No. 01480 388635 or email: Neil.Sloper@huntingdonshire.gov.uk		R Carter	Communities and Environment
Treasury Management 6 Month Performance Review ***	Cabinet	17 Nov 2016		Clive Mason, Head of Resources Tel No. 01480 388157 or email: Clive.Mason@huntingdonshire.gov.uk		J A Gray	Performance and Customers
Contractual Arrangements and Potential Improvement Programme, Hinchingsbrooke Country Park *** ##	Cabinet	17 Nov 2016		Neil Sloper, Head of Operations Tel No. 01480 388635 or email: Neil.Sloper@huntingdonshire.gov.uk		R Carter	Communities and Environment
Approval of Council Tax Base 2017/18	Section 151 Officer	1 Dec 2016		Ian Sims, Local Taxation Manager, Local Taxation Manager Tel No. 01480 388138 or email: Ian.Sims@huntingdonshire.gov.uk		J Gray	Performance and Customers
Review of the Council's Street Markets	Cabinet	15 Dec 2016		Neil Sloper, Head of Operations Tel No. 01480 388635 or email: Neil.Sloper@huntingdonshire.gov.uk		R Carter	Communities and Environment

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Discretionary Rate Relief Policy	Cabinet	15 Dec 2016		Ian Sims, Local Taxation Manager, Local Taxation Manager Tel No. 01480 388138 or email: Ian.Sims@huntingdonshire.gov.uk		D Tysoe	Performance and Customers
Rural Settlement List	Cabinet	15 Dec 2016		Ian Sims, Local Taxation Manager, Local Taxation Manager Tel No. 01480 388138 or email: Ian.Sims@huntingdonshire.gov.uk		D Tysoe	Performance and Customers
Cambridgeshire Housing Adaptations Policy ***	Cabinet	15 Dec 2016		Caroline Hannon, Housing Strategy Manager Tel No. 01480 388203 or email: caroline.hannon@huntingdonshire.gov.uk		G Bull	Communities and Environment
Moneygear Court - Lease and Management Arrangement ***	Cabinet	15 Dec 2016		Jon Collen, Housing Needs and Resources Manager Tel No. 01480 388220 email: Jon.Collen@huntingdonshire.gov.uk		D Tysoe	Performance and Customers
Discretionary Council Tax Discount Policy ***	Cabinet	15 Dec 2016		Ian Sims, Local Taxation Manager, Local Taxation Manager Tel No. 01480 388138 email: Ian.Sims@huntingdonshire.gov.uk		D Tysoe	Performance and Customers
Waste Round Reconfiguration - Implementation Update	Cabinet	19 Jan 2017		Neil Sloper, Head of Operations Tel No. 01480 388635 or email: Neil.Sloper@huntingdonshire.gov.uk		R Carter	Communities and Environment

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Annual Review Green Space and Play Provision ***	Cabinet	9 Feb 2017		Neil Sloper, Head of Operations Tel No. 01480 388635 or email: Neil.Sloper@huntingdonshire.gov.uk		R Carter	Communities and Environment
2017/18 Revenue Budget and Medium Term Plan Financial Strategy 2018/19 to 2021/22 ***	Cabinet	9 Feb 2017		Clive Mason, Head of Resources Tel No. 01480 388157 or email: Clive.Mason@huntingdonshire.gov.uk		J A Gray	Performance and Customers
Treasury Management Strategy 2017/18 ***	Cabinet	9 Feb 2017		Clive Mason, Head of Resources Tel No. 01480 388157 or email: Clive.Mason@huntingdonshire.gov.uk		J A Gray	Performance and Customers



Public  
Key Decision - No

## HUNTINGDONSHIRE DISTRICT COUNCIL

<b>Title:</b>	Representation on External Organisations
<b>Meeting/Date:</b>	Overview and Scrutiny Panel (Communities and Environment) – 1st November 2016 Overview and Scrutiny Panel (Performance and Customers) – 2nd November 2016 Overview and Scrutiny Panel (Economy and Growth) – 3rd November 2016
<b>Executive Portfolio:</b>	Executive Leader of the Council
<b>Report by:</b>	Democratic Services Officer (Scrutiny)
<b>Wards affected:</b>	All

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### **Executive Summary:**

Huntingdonshire District Council has representation on 49 external organisations and this report supplies Overview and Scrutiny with an update from the representatives on those external organisations.

The external organisations have been divided according to where they broadly fit in terms of panel remit in order to allow the panels to focus in on areas of interest. This means that Communities and Environment have 39 under their remit, Economy and Growth have 8 under their remit and Performance and Customers have 2 under their remit.

Out of the 49 external organisations no update has been received in relation to 14 organisations and there was nothing to report from a further 3 organisations.

### **Recommendation:**

The Overview and Scrutiny Panels are invited to comment on the report and identify any individual organisation they would like a verbal update on at a future Panel meeting or receive further detail on.

## Economy and Growth

<b>40</b>	<b>Cambridgeshire Future Transport – Cross Party Working Group</b>
Councillor G J Bull	
There have been two meetings of the working group however Councillor Bull has been unable to attend either.	
<b>41</b>	<b>East of England Local Government Association</b>
Councillor J D Ablewhite	
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<b>42</b>	<b>Joint Strategic Planning Member Board</b>
Councillors R B Howe, G J Bull and M Shellens	
The Board hasn't met.	
<b>43</b>	<b>Envar Ltd, St Ives Composting Facility – Site Liaison Forum</b>
Councillor G J Bull	
Councillor Bull attended a meeting on 19th October 2016.	
<b>44</b>	<b>Huntingdon Association of Community Transport</b>
Councillor R J West	
Councillor West has attended the Annual General Meeting which covered the selection of the committee and the annual report. The next meeting is 24th October 2016.	
<b>45</b>	<b>Huntingdon Flood Forum</b>
Councillor R C Carter	
The Forum hasn't met.	
<b>46</b>	<b>BID Huntingdon</b>
Councillor R Harrison	
Last meeting was on 29th September 2016 however Councillor Harrison was unable to attend. The meetings are monthly with Councillor Harrison attending every second or third meeting and the Economic Development Manager, Sue Bedlow, attending monthly. The business of the organisation includes updates on town centre management (traffic island and street furniture), business updates and other news that affects the town centre.	
There was nothing to note from the last meeting however the BID is soon to vote if it is to continue for another period of its existence, which happens every five years. This would have a budgetary implication for HDC as it would have to contribute.	
<b>47</b>	<b>St Ives Town Centre Management Team</b>
Councillor J W Davies	
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**CURRENT ACTIVITIES OF THE COMMUNITIES AND ENVIRONMENT AND PERFORMANCE AND CUSTOMERS PANELS**

<b>STUDY</b>	<b>OBJECTIVES</b>	<b>PANEL</b>	<b>STATUS</b>
Hinchingbrooke Hospital	To review the plans for the merger of the Trusts running Hinchingbrooke Hospital and Peterborough and Stamford Hospitals.	Communities and Environment	<p>Mr McCarthy, Chief Executive Officer at Hinchingbrooke Hospital attended a Panel meeting in February 2016 to discuss Hinchingbrooke's improvement plan and collaboration with Peterborough and Stamford Hospitals NHS Foundation Trust.</p> <p>Mr McCarthy attended a special meeting of the Panel in June 2016 to discuss the Outline Business Case for merger of the Trusts running Hinchingbrooke, Peterborough and Stamford Hospitals. The Panel sent a response to the proposals outlining Members' concerns.</p> <p>Mr McCarthy attended a special meeting of the Panel in October 2016 to discuss the Full Business Case for merger of the Trusts running Hinchingbrooke, Peterborough and Stamford Hospitals. Members still have concerns and have articulated them to Cabinet who will decide if a Council response is appropriate.</p>
Huntingdonshire CCTV Network	Examine the utilisation of CCTV and identify whether they are value for money.	Communities and Environment	At the request of the Executive Leader, Members agreed to examine the utilisation of CCTV in the market towns by Cambridgeshire Constabulary.
Future of Hinchingbrooke Country Park, Paxton Pits, Godmanchester Nursery and Public Rights of Way	To be confirmed.	Communities and Environment	<p>Members agreed at the Scrutiny Work Programming Session in September 2016 that this topic requires further scrutiny. The Panel, at its meeting in October 2016, decided to include the item on to its work programme.</p> <p>The Panel will receive an exempt report at its meeting in November 2016 on the contractual arrangements and potential improvement programme of Hinchingbrooke Country Park.</p>
Homelessness Accommodation	To be decided.	Performance and Customers	Members agreed at the Scrutiny Work Programming Session on 20th September that this area requires

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(Coneygear Court)			scrutinising. The Panel will decide at its meeting on 2nd November whether to accept the item onto the work programme and how to proceed.
Shared Services Strategy	To be decided.	Performance and Customers	Members agreed at the Scrutiny Work Programming Session on 20th September that this area requires scrutinising. The Panel will decide at its meeting on 2nd November whether to accept the item onto the work programme and how to proceed.
Cambridgeshire County Council Budget Scrutiny	To review the Cambridgeshire County Council's Budget proposals and assess their impact upon Huntingdonshire and it's residents.	Performance and Customers	<p>The Working Group comprised of Councillors T Alban, D Brown, G Bull, Mrs S J Conboy, S Criswell, M Francis, D A Giles, T Hayward, B Hyland, P Kadewere, T D Sanderson, M Shellens and R J West.</p> <p>Meetings were held on 14th and 19th January 2016 to scrutinise the various aspects of the County Council's Budget Proposals.</p> <p>The Managing Director and Executive Leader have met with the Chief Executive Officer and Leader of Cambridgeshire County Council and following the meeting a report will be submitted by Cambridgeshire County Council which be available to the Overview and Scrutiny Panels. The Managing Director confirmed that the process of budget scrutiny will take place again this Municipal Year (2016/17).</p>
Commercialisation	To be decided.	Performance and Customers	Members agreed at the Scrutiny Work Programming Session on 20th September that this area requires scrutinising. The Panel will decide at its meeting on 2nd November whether to accept the item onto the work programme and how to proceed.
Trade Union Recognition	To be decided.	Performance and Customers	Members agreed at the Scrutiny Work Programming Session on 20th September that this area requires scrutinising. The Panel will decide at its meeting on 2nd November whether to accept the item onto the work

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			programme and how to proceed.
Use of Council Assets	To be decided.	Performance and Customers	Members agreed at the Scrutiny Work Programming Session on 20th September that this area requires scrutinising. The Panel will decide at its meeting on 2nd November whether to accept the item onto the work programme and how to proceed.
Taxi and Hackney Carriages Policies	To be decided.	Performance and Customers	Members agreed at the Scrutiny Work Programming Session on 20th September that this area requires scrutinising. The Panel will decide at its meeting on 2nd November whether to accept the item onto the work programme and how to proceed.
Bus Departure Levy	To explore the possibility of introducing a bus departure levy at the Council's bus stations.	Performance and Customers	At its meeting in January 2016, the Overview and Scrutiny Panel (Finance and Performance) agreed that the Bus Departure Levy should be explored.  To date no work has been done on the levy and the Panel have to decide whether to keep it on the work programme and how to proceed.

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Panel Date	Decision	Action	Response	Date
06/10/16	<p><b><u>Local Plan To 2036</u></b></p> <p>Members agreed to keep the Local Plan to 2036 on the work programme. A task and finish group has not be established however the Panel have agreed that the Chairman should become the Panel expert on the topic.</p>		An update report will be presented at a future Panel meeting.	
06/10/16	<p><b><u>Car Park Fees</u></b></p> <p>The Panel received the Review of Fees and Charges – Car Parks report. Members decided that a task and finish group should be established to review all the options for car park fees.</p>		This work stream is currently on hold until the Cabinet have made a decision on the Review of Fees and Charges – Car Parks report.	20/10/2016
06/10/16	<p><b><u>Devolution</u></b></p> <p>Members agreed to keep Devolution on the work programme however before appointing a Panel expert, Members would like to invite the relevant Executive Councillor responsible to a future Panel meeting to update the Panel on what work has been done so far.</p>		The Executive Leader will be in attendance to give an update to Members on Devolution.	03/11/2016
06/10/16	<p><b><u>Community Resilience Plan including relationships with Parish and Town Councils and the County Council</u></b></p> <p>Members agreed to keep the topic on the work programme</p>	An invite will be sent to the		

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	however before appointing task and finish group, Members would like to invite the relevant Executive Councillor responsible to a future Panel meeting to update the Panel on what work has been done so far.	Executive Councillor for Community Resilience to attend a future Panel meeting.		
06/10/16	<p><b><u>Housing Working Group</u></b></p> <p>Members agreed that a Housing Working Group (formally known as the Affordable Housing Working Group and the Registered Social Providers Working Group) should be resurrected to review housing policy as and when required.</p>	The Panel agreed to invite the Executive Councillor for Planning Policy, Housing and Infrastructure to a future Panel meeting and explain what work has been done on the Housing Strategy.	The Executive Councillor for Planning Policy, Housing and Infrastructure is due to attend a Panel meeting to update Members.	03/11/2016
07/07/16  06/10/16	<p><b><u>Town Centres/High Street Viability</u></b></p> <p>Following a suggestion from a Member it was decided that Town Centres/High Street Viability should be scrutinised in order to help shape future policies for town centre uses.</p> <p>Members have agreed to accept the topic on to the work programme and invite the relevant Executive Councillors to future meetings of the Panel to update Members on their work.</p>	Working to include the investigation of the following areas: Marketing, Car Parks, Licensing, Property Portfolio and BID Huntingdon.		
	<p><b><u>Reports Due/Regular Items</u></b></p> <p><b>Representatives on External Organisations (including</b></p>			



Panel Date	Decision	Action	Response	Date
Quarterly	<p><b>Rural Transport)</b> Selected Members represent the Council on various External Organisations.</p> <p><b>Huntingdon West Masterplan</b> The Panel requested sight of the report prior to submission to Cabinet.</p> <p><b>Huntingdonshire Infrastructure Business Plan</b> The Panel requested sight of the report prior to submission to Cabinet.</p> <p><b>Huntingdonshire Design Guide</b></p> <p><b>Marketing Strategy Work Programme</b> The Panel have requested annual updates on the work programme.</p>	<p>The Panel is to receive regular update reports.</p> <p>Request submitted to the Planning Services Manager (Policy).</p> <p>Request submitted to the Planning Services Manager (Policy).</p> <p>SPD to be complete this year.</p> <p>The Panel is to receive annual updates on the marketing strategy work programme.</p>	<p>Next report due at November's Panel meeting.</p> <p>Not currently on the Notice of Executive Decisions.</p> <p>Report was presented in December 2015.</p> <p>SPD to be complete this year.</p> <p>Report was presented in July 2016.</p>	<p><b>01/11/2016</b></p> <p><b>July 2017</b></p>

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